



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

Fax (509) 962-7682

Building Partnerships – Building Communities

September 16, 2013

Mary Seubert  
1300 Vuecrest  
Ellensburg WA 98926

RE: Seubert Boundary Line Adjustment,

Map Number	18-18-18010-0016	Parcel Number	19412
Map Number	18-18-17000-0037	Parcel Number	19403
Map Number	18-18-18040-0006	Parcel Number	261836
Map Number	18-18-18040-0010	Parcel Number	19409

Dear Mrs. Seubert,

Community Development Services is in receipt of the above referenced application. The application has been deemed complete and **preliminary approval** is hereby granted. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the administrative segregation and must be submitted to our offices for review:

1. A metes and bounds legal description or recorded survey displaying legal descriptions and the new acreage and lot dimensions of each parcel must be submitted to our office prior to final approval.
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. **Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application.** No paper work or receipt is required just a phone call or an email will suffice.
3. Please refer to the attached Kittitas County Public Works and Kittitas County Fire Marshall comment memos for information regarding additional requirements.

If you have any further questions, please feel free to contact me at (509) 933-8274.

Sincerely,

Jeff Watson  
Staff Planner

CC via E-Mail to: cruseandassoc@kvalley.com

BL-13-00020 Suebert Master File @T:\\CDS\\Projects\\BLAs\\BL 2013\\BL-13-00020 Suebert